



**Mary N. Porter Legacy Fund
2017 Grant Cycle
Request for Capital Projects**



Mary Porter was a philanthropist and humanitarian who resided in Broward County. She believed that giving back is a part of who we are as a people. Mary's giving spanned a range of issues in Broward including the arts, animal welfare, health and human services and more. She enjoyed investing in community solutions and was excited to be a part of a community of active givers. Mary worked with the Community Foundation of Broward during her lifetime and wanted us to be the stewards of her philanthropy after she was gone.

One of three Funds created from her estate, the Mary N. Porter Legacy Fund at the Community Foundation of Broward, is designed to support capital projects including new construction, renovations and other major capital initiatives to improve the quality of services in Broward County. This is the first Fund in Broward that specifically addresses the capital needs of our community. These projects will carry the Mary N. Porter name in our community forever.

Supporting Capital Projects

Grants from this Fund are for the costs associated with capital projects that improve the quality of life in Broward, for Broward. A capital project is defined as building construction, expansion or renovation and/or the purchase of major equipment that is capitalized, has a life of many years and is of significance. Project costs would also include the required soft costs associated with ensuring the project is completed.

Note that capital projects are a means, not an end. They are the infrastructure required to create new or expanded programs and services. Proposals submitted need to demonstrate how the community will be better served by both the capital project as well as the new/improved services it will provide. Compelling relevance and importance of the difference the organization seeks to make is paramount. Organizations must demonstrate they can support and sustain the expanded operational costs associated with the capital program to ensure Mary's name lives on...

For **Good**. For **Ever**.

Mary believed in the work of the Foundation and trusted us to be her stewards. As a result, the strongest projects are those that provide innovative solutions around issues currently being addressed by the Foundation and impacting our community. The proposal submitted should clearly align with addressing or advancing one of the ten Issues that Matter. More information on these initiatives is on our website at www.cfbroward.org



- ◆ *Art of Community: Bridge, build and bond communities through the arts to address critical issues*
- ◆ *School is Cool: Increase graduation rates to 90% by strengthening middle school students' success*
- ◆ *Animal Welfare: Ignite efforts to increase Broward's capacity to care for wild & domesticated animals*
- ◆ *ECO Broward: Increase Broward's environmental stewardship through restoration or educational programs*
- ◆ *BFit: Combat the cultural, physical and economic barriers that prevent access to healthy & active lifestyles*
- ◆ *Economic Independence: Stabilize families in crisis and provide support systems to break dependency cycle*
- ◆ *Cancel Cancer: Support research and clinical trials on the most prevalent & deadliest cancers*
- ◆ *Broward Pride: Support LGBT issues in the areas of civil rights, tolerance, the arts, wellness & success*
- ◆ *Dignity in Aging: Update systems, connect access points and strengthen programs for those 80 and older*
- ◆ *Youth WORK: Develop critical life skills and soft skills for young people to transition to adult employment*

Eligibility and Grant Awards

Any Broward County based nonprofit with its related programs that occur in Broward County can apply. Organizations must have an effective President/Executive Director with an engaged board of directors capable of delivering on its promises. The organization must have a realistic development plan to reach its goal and a track record of strong fiscal management to demonstrate they can support the future operations.

Mary liked to be a part of a community of donors. In order to capture the essence of Mary, grants from this Fund will be matching grants. Proposals we seek will have:

- ◆ A minimum of 25% of campaign goal committed by time of grant request submission
- ◆ 100% of board participation on a personal level to the capital campaign project- Please note that personal participation takes different forms and can include contribution from a board member's personal funds, from a business that is controlled by the board member and/or their family or from a business in which the board member is an officer, director or shareholder
- ◆ Ability to raise a 1:1 match for the grant award, based on new pledges/gifts secured after January 1, 2018 (the grant award will be released as the new pledge payments are made)
- ◆ Capital Project will be successfully completed within 3 - 5 years of award announcement

The Foundation may make multi-year grants in order to maximize Mary's impact in the community. For this cycle, total awards could be as much as \$1.75 million to be paid over 4 years. Nonprofits are encouraged to submit a grant request between the amounts of \$100k and \$1M. The Foundation retains the right to:

- ◆ Negotiate with organizations on a lesser grant award than requested
- ◆ Not award any grants if the pool of proposals do not meet the level of excellence required
- ◆ Not accept new applications in a given year as multi-year commitments may tie up all the grant dollars for several years before new grants can be awarded

Naming

Organizations must be committed to prominently displaying Mary Porter's name on the project and provide other recognition opportunities in perpetuity as her legacy to the Broward community. Specifications on how Mary's name will be displayed will be provided and must be approved by the Foundation. All naming opportunities should reflect the fund as *Mary Porter Children's Center* or *Mary N. Porter Legacy Fund of the Community Foundation of Broward*.

Timetable of Activity

During the application review process, the Foundation may ask for additional information, schedule a site visit, or request a meeting with the organization's operations and/or campaign leadership.

Activity	Proposed Schedule
Request for Proposals Opens	June 5 th , 2017
Information Session for Potential Grantees	July 2017
Applications Due	October 9 th , 2017 by midnight
Application Review Process	October 9 th – November 30 th , 2017
Announcement of Grant Recipients	December 2017
First Distributions	January 2018

The application is now open and posted on the Community Foundation of Broward's website at cfbroward.org. All applications must be received via PhilNet our online application portal by 5 p.m. on October 9th, 2017. It is our hope that the application is self-explanatory. However, if you have questions or require technical assistance, please contact Justine Morgan at 954-761-9503 ext. 110 or jmorgan@cfbroward.org

Community Foundation of Broward

Founded in 1984, Community Foundation of Broward helps families, individuals, and corporations create personalized charitable Funds that deliver game-changing philanthropic impact. We provide leadership on community solutions, and foster philanthropy that connects people who care with causes that matter. Our 450 charitable Funds represent \$173 million in assets and have distributed \$89 million to create positive change. For **Good. For Ever.** For more information about Community Foundation of Broward, visit cfbroward.org or call 954.761.9503. Connect at #cfbroward @cfbroward

Attachments Required

- **Audit** for last two fiscal years with any accompanying management letter
- Fully completed **Budget Bundle Forms** (includes tabs for Organization and Project Budget.) Complete all three tabs on the Excel spreadsheet. Tie to answer in narrative under Section B: Project Information, Appropriateness of Project Budget. You can download a copy from the Online Resources and Forms link at the top of the page. (<http://cfbroward.org/Resources---Forms---Applications.aspx>)
- **Fiscal Accountability Form** and you can download a copy from the Online Resources and Forms link at the top of the page (<http://cfbroward.org/Resources---Forms---Applications.aspx>)
- **Documentation** of a minimum of 25% of goal raised. You may submit letter signed by CEO and Board Chair signature verifying pledges and cash to date.
- **Board of Directors List**-include the following information:
 - Position(s) on the board (officer and committee positions)
 - Tenure on the board and term end date for each board member
 - Occupation and name of employer and/or affiliation(s)
 - City of residence
- IRS tax exemption **Letter of determination**
- **Annual Report**, if available
- No more than **2 pages of schematic/rendering of the project** – If the committee requires additional information, it will be requested.



“Giving back is a part of who we are as a people. It is not only good, but necessary that those of us who have benefited from our beautiful communities extend our philanthropy to make other lives better.”

- Mary N. Porter